

CHARLEVOIX HOUSING COMMISSION

210 WEST GARFIELD ST.
CHARLEVOIX, MICHIGAN 49720
(231) 547-5451



PROJECT
PINE RIVER PLACE

Regular Meeting Minutes January 17, 2017

A Regular Meeting of the Charlevoix Housing Commission was called to order by President Crandall at 2:00 pm at Pine River Place, 210 West Garfield, Charlevoix, Michigan.

PRESENT: Lillian Left, Joan Buday, Paul Stephan, Laurie Crandall
ABSENT: None
OTHERS: Julie Waterman, Executive Director
Brad Waterman, Maintenance Supervisor
Cindy Morris, Administrative Assistant
Tammy May, Custodian
Residents of Pine River Place and a guest

Approval of Meeting Minutes and Bills:

President Crandall asked if there were any corrections or additions to the minutes from the December regular meeting or questions on the December bills. A motion to approve the minutes from the December regular meeting and the December bills was made by Lillian Left and seconded by Paul Stephan.

Yes: Left, Buday, Stephan, Crandall

No:

Abstentions:

Absent:

Executive Directors Report: Executive Director Julie Waterman presented the December financial reports. Pine River Place is 100% occupied. Julie presented to the board a letter from Doug Gordon, U.S. Department of Housing and Urban Development's Director of the Office of Public Housing (Detroit Field Office), stating that the independent audit submitted for FYE 3/31/2015 contained no findings and has been closed. Julie asked Brad Waterman, Maintenance Supervisor, to explain the recent repairs made to the boiler/hot water systems. A meeting is scheduled February 7, 2017 in Mount Pleasant for the four housing commissions to interview the two energy services companies that submitted proposals for the energy performance contract. This information will be used for the consortium of four housing commissions to choose an energy services company for the energy performance contract. Julie will be attending. Board Commissioners may also attend or Julie can take their questions to be asked or allow them to ask any questions directly by connecting via conference call. Julie was contacted by the inspector to schedule the mandatory HUD/REAC inspection of Pine River Place. A date has been set for Monday, June 5, 2017.

Old Business:

None

New Business:

Smoke-Free Housing Policy Revision:

Discussion occurred in regards to the federal law changes to Smoke-Free Housing and how this affects the Smoke-Free Housing Policy of Pine River Place as well as the residents of Pine River Place. The board asked for comments from public in regards to the Smoke-Free Housing Policy.

Pat Oliver made comments about her concerns of changing the Smoke-Free Housing Policy.

Marilyn Gibbons made reference to her letter to the board 1/6/2017 that discussed her concerns over changing the Smoke-Free Housing Policy.

Joan Buday made a motion to postpone the discussion of the Smoke-Free Housing Policy revision until the next regular board meeting. Paul Stephan seconded the motion.

Yes: Left, Buday, Stephan

No: Crandall

Abstentions:

Absent:

Public Comment:


President Crandall asked if there were public comments.

Mr. Patrick Gibbons made comments in reference to his mother's tenancy at Pine River Place.

Mary Novotny-Moore commented that she would like to see another "Coffee with Julie" meeting. (The next one had already been scheduled for January 25th at 1:00pm)

With no further public comments, President Crandall closed the meeting to public comments.

Adjournment: The meeting adjourned at 2:45 pm. The next meeting will be held Tuesday, February 21, 2017 at 2:00 pm in the Pine River Place Community Room located at 210 W. Garfield in Charlevoix. Telephone 231-547-5451. Email info@chvxhousing.org.


Submitted by: Julie Waterman, Executive Director

January 23, 2017


Approved by: Laurie Crandall, Board President

2-21-17