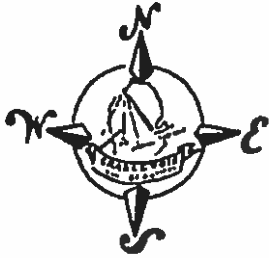


# CHARLEVOIX HOUSING COMMISSION

210 WEST GARFIELD ST.  
CHARLEVOIX, MICHIGAN 49720  
(231) 547-5451



PROJECT  
PINE RIVER PLACE

## Special Meeting Minutes September 7, 2017

A Special Meeting of the Charlevoix Housing Commission was called to order by President Crandall at 1:13 pm at Pine River Place, 210 West Garfield, Charlevoix, Michigan.

PRESENT: Left, Buday, Crandall  
ABSENT: Stephan  
OTHER: Julie Waterman, Executive Director  
Cindy Morris, Administrative Assistant

### New Business:

#### Advertisement for Executive Director Position –

The board discussed details of the wording most appropriate for an advertisement to be placed immediately for the Executive Director position (starting January 1, 2018).

Lillian Left made a motion to approve the advertisement for the Executive Director position as written to be placed in the Petoskey News-Review, Charlevoix Courier, NAHRO Monitor and on the city of Charlevoix's website. Joan Buday seconded the motion.

Yes: Left, Buday, Crandall

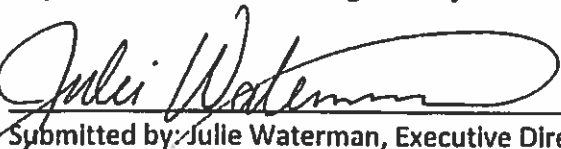
No:

Abstentions:

Absent: Stephan

Public Comment – None

Adjournment – The meeting was adjourned at 1:20 pm.

  
Submitted by: Julie Waterman, Executive Director

  
Approved by: Laurie Crandall, Board President

September 8, 2017

9-19-17