

REGULAR MEETING
CHARLEVOIX HOUSING COMMISSION

TUESDAY, MARCH 20, 2018
2:00 P.M.

PINE RIVER PLACE COMMUNITY ROOM

AGENDA:

Call to Order/Roll Call

Additions to the Agenda

Approval of Meeting Minutes and Bills PLEASE SEE ATTACHMENTS

Executive Director's Report-EPC, TRANSITION, FINANCIALS, SAM
EXPIRATION

Old Business: NONE

New Business: RESOLUTION #1-18 APPROVAL OF REVISED FYE
03/31/2018
BUDGET AND
INITIAL FYB
04/04/2018
BUDGET

Public Comment

Adjournment

CHARLEVOIX HOUSING COMMISSION

210 WEST GARFIELD ST.
CHARLEVOIX, MICHIGAN 49720
(231) 547-5451



PROJECT
PINE RIVER PLACE

Regular Meeting Minutes March 20, 2018

A Regular Meeting of the Charlevoix Housing Commission was called to order by President Crandall at 2:00 pm at Pine River Place, 210 West Garfield, Charlevoix, Michigan.

PRESENT: Lillian Left, Joan Buday, Paul Stephan, Laurie Crandall, Mitts Lee
ABSENT: None
OTHERS: Kim Johnson, Executive Director

Several residents of Pine River Place

Approval of Meeting Minutes and Expenditures:

President Crandall asked if there were any corrections or additions to the minutes from the previous meetings and or the expenditures presented for payment. A motion to approve the minutes from the previous regular meeting and expenditures as presented was made by Commissioner LEE and seconded by Commissioner LEFT. After a complete discussion, the motion was read and voted on as follows:

Ayes: Left, Buday, Stephan, Crandall, Lee
Nays: None
Abstentions: None
Absent: None

Motion carries.

Executive Directors Report: Director Johnson presented an update on the EPC report, as well as the agency's progress in training and transitioning with all aspects including the new financial reporting and close out procedures. Director Johnson will be working on the sale of the storage building after a thorough review is completed and contact with the Field Office to insure regulations are being followed. Agency had one vacancy that the staff was working to fill.

Old Business: NONE

New Business:

Resolution # I-18 Approval of the FYE 03/31/2018 Revised Budget was introduced and read. A motion was made by Commissioner LEFT and seconded by Commissioner LEE to approve the revised budget for FYE 03/31/2018 as presented and required by the U.S. Department of Housing and Urban Development. After a complete discussion, the motion was voted on as follows:

Ayes: Left, Buday, Stephan, Crandall, Lee

Nays: None
Abstentions: None
Absent: None

Motion Carries.

Resolution #II-18 Approval of the FYB 04/01/2018 Initial Budget was introduced and read. A motion was made by Commissioner LEFT and seconded by Commissioner LEE to approve the initial budget for FYE 04/01/2018 as presented and required by the U.S. Department of Housing and Urban Development. After a complete discussion, the motion was voted on as follows:

Ayes: Left, Buday, Stephan, Crandall, Lee
Nays: None
Abstentions: None
Absent: None

Motion Carries.

No further new business

Public Comment:

President Crandall asked if there were any public comments. One resident asked about the Board speaking up so the audience could hear.

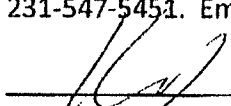
With no further public comments, President Crandall closed the meeting to public comments.

Adjournment:

Commissioner BUDAY made a motion to adjourn the meeting at 3:18 p.m. Commissioner STEPHAN seconded the motion.

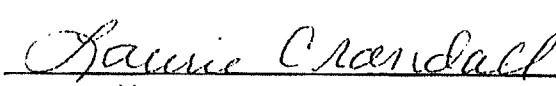
Ayes: Left, Buday, Stephan, Crandall, Lee
Nays: None
Abstentions: None
Absent: None

The meeting adjourned at 3:18 p.m. The next regular meeting will be held Tuesday, April 17, 2018 at 2:00 pm in the Pine River Place Community Room located at 210 W. Garfield in Charlevoix. Telephone 231-547-5451. Email info@chvxhousing.org OR Director@mphcstaff.org.



Submitted by: ~~Kim Johnson~~, Executive Director

April 17, 2018



Approved by: Laurie Crandall, Board President

April 17, 2018