



Charlevoix County Commission on Aging

June 2020 Community Mitigation Strategy
Updated 05/29/2020



Charlevoix County Commission on Aging will be complying with Governor Whitmer's Executive Order 2020-100 to Extend the Safer at Home Order effective 5/22/2020 until June 12, 2020. We have also developed a gradual reengagement plan for our services effective June 1, 2020. Below is for the month of June 2020 though, it is subject to change based on most current guidance after June 1, 2020 for the month of June so please call the COA main office for updated information 231-237-0103.

For the Month of JUNE

Frozen Congregate Meals

These meals will be available for SCHEDULED DELIVERY ONLY on Mondays, Tuesdays and Wednesday. **Seniors wishing to get meals should call the Commission on Aging Office at 231-237-0103 between 9a-2p on Thursdays to schedule the next weeks reserved meals.** Seniors may order up to (7) frozen meals once a week. Suggested meal donations remain \$3.00 per meal and we ask that you:

- Mail your donation to the Charlevoix County Commission on Aging office at 218 W. Garfield, Charlevoix MI 49720.
- Put your donation in a sealed envelope with COA name on it and give it to the driver.

Meals will only be delivered by Charlevoix County Transit.

- Monday is from the Charlevoix Senior Center
- Tuesday is from the East Jordan Senior Center
- Wednesday is from the Boyne Area Center

Hot Meals will be available for Curb Side Pick-up ONLY at all of our Senior Centers on Friday, June 5th and Friday, June 12th from 11:30am – 12:30pm. No reservations needed, only up to (2) hot meals each Friday for pick up.

Frozen meals will NOT be available for pick up these days (Friday, June 5th and Friday, June 12th from 11:30am – 12:30pm).

We will not be accepting cash or making change for these meals so please mail your donation to the Charlevoix County Commission on Aging office at 218 W. Garfield, Charlevoix, MI 49720 or you may put your donation in a sealed envelope with the COA name on it and give it to the staff person handing you your meal.

Beginning June 15, 2020:

- **Hot Meals will be available for Curb Side Pick-up ONLY at all of our Senior Centers on Monday, June 15th and Tuesday, June 16th from 11:30am – 12:30pm. No reservations needed.**
- Hot Congregate meals will then be available for CURB SIDE PICK-UP ONLY beginning Wednesday, June 17, 2020 by RESERVATION ONLY. Seniors wishing to get meals should call the Senior Center they go to one business day in advance to reserve meals. Seniors may order up to (2) hot meals each day for pick up. Frozen meals can still be ordered for the weekends with pick ups of those meals on Fridays.
- Meals can be picked up at the Charlevoix Center, Monday-Friday from 11:30am-12:30pm. Meals can be picked up at the East Jordan Center, Monday-Friday from 11:30am-12:30pm. Meals can be picked up at the Boyne Area Center, Monday-Friday from 11:30am-12:30pm. Suggested meal donations remain \$3.00 per meal.

Home Delivered Meals – June 1 – June 12

These meals will be delivered once weekly. (7) frozen meals will be delivered on the following scheduled days by Charlevoix County Transit for this 2-week time frame.

Monday is from the Charlevoix Senior Center & Beaver Island

Tuesday is from the East Jordan Senior Center

Wednesday is from the Boyne Area Center

HOME DELIVERED MEALS – Effective June 15, 2020

- Hot Home Delivered Meals will be delivered by COA Staff restarting Monday through Friday with 2 frozen being provided for the weekend.
- Suggested meal donations remain \$3.00 per meal. Meals will only be delivered by Charlevoix County Staff for the next 30 days.

In-Home Services

These services are gradually being scheduled along with our Foot Care Clinics and In-Home Foot Care during the month of June. IF you were receiving these services before the COVID-19 suspension of services our staff will be contacting you by phone during the month of June to put you back on schedule after June 15, 2020.

If you are a new potential new client and are interested in these services, please call the COA Office **after June 15, 2020** and one of our Nurses will be in contact with you.

Clients will be informed of the new safety protocols for In-home services during the Assessment process.

ALL Charlevoix County Senior Center buildings (Charlevoix, East Jordan, Boyne City) will be CLOSED to the public for the month of JUNE. ALL Senior Center meetings, programs, classes, activities and services are also SUSPENDED including the ones facilitated by the COA on Beaver Island.

Services and operations remain consistent with emergency response for COVID with some enhancements given the anticipated timeline that older adults may need to shelter in place.

- All Senior Centers will gradually begin opening to the Public for in person, reservation required, scheduled small group Activities and Foot Clinics – 10 people or less.
 - Health Screenings and Temperature checks completed by anyone from the public entering Senior Centers.
- Use video conferencing in lieu of gatherings over 10 people in attendance (meetings, training events, staff one-on-one, team, advisory, department and county meetings).
- Include paper communications, education and activities with meals.
- Survey aging adults about their needs and comfort level on reengaging services and operations.

Streamline communications.

- Utilize phone assessments in lieu of in person whenever possible.
- Continue to share virtual learning tools with older adults.
- Continue Leveraging social networking platforms such as Facebook.
- Continue to identify virtual events and programs and share these on websites and social media via links.
- Continue the social visiting phone call program to older adults.
- Weather dependent add in some social outdoor events with social distancing.

The Charlevoix County Commission on Aging Office and the Beaver Island County COA office are open to the Public again beginning June 1, 2020. You will be asked to utilize the main COA Door following the current guidelines:

Entry and check point protocols for screening of symptoms (regarding COVID19) of all who enter the office:

- All persons are required to enter through a single-entry checkpoint
- Doors remains locked from the outside, allowing controlled access into the facility in single succession by the entry checkpoint designee only. You will need to Knock on the Door or call the office to gain access.
- Based on current health official guidelines and executive order directives at the time, both employees and members of the public will be asked to either place a self-brought mask on, or be provided a new one
- Any employee or member of the public who refuses a mask, unless stating the medical inability to do so, will not be allowed entry
- Questions will be asked regarding COVID19 symptoms, to the extent of screening questions being done by directives of official health authority's guidelines
- A touchless thermometer will be utilized when recommended by official guidelines and directives
- Only designated staff will ask health screening questions/take temperatures with regard to building entrance
- If any response or resulting information is recorded, it will be maintained in a secure area within a locking storage medium, only accessible by necessary staff or authority
- Entry will be denied to any employee or member of the public who does not respond with answers deemed acceptable by those health authority guidelines. The person will have this determination explained to them and will then be given the associated information and/or guidelines
- With acceptable responses given, employee/public will be asked to utilize hand sanitizer before leaving the entry checkpoint area
- Employee is now cleared to proceed to their work location and the public will now be allowed to proceed
- Any employee who needs to access their work facility outside of the attended checkpoint hours are required to submit an electronic questionnaire through a google forms application prior to entering

All Charlevoix County Senior Center staff will continue to follow an enhanced protocol of sanitization to mitigate the possibility of the spread of germs. All Senior Center locations will continue to be cleaned and sanitized daily by professional cleaners. All staff will have daily health screenings and temperature checks and wear cloth masks and practice 6-foot social distancing.