



CITY OF CHARLEVOIX
210 STATE ST. CHARLEVOIX, MICH. 49720

CITY OF CHARLEVOIX
SIGN PERMIT

PERMIT FEE \$25.00

_____ Fee Received By

Name of Applicant: _____

Name of Business: _____

Address of Business: _____

Telephone Number: _____

Zoning of Property: _____ Type of Sign: _____

Lighting of Sign (if applicable): _____

Size of Sign: _____ X _____ = _____ square feet

Height of Sign: _____ feet from _____

List Number, Size and Location of Existing Signs on Premises:

Is the Sign to Replace Any Existing Sign? _____

ATTACH A DETAILED DRAWING OF THE PROPOSED SIGN SHOWING DESIGN OF SIGN, DISTANCES FROM FRONT AND SIDE YARD LINES, SIDEWALKS, STREETS AND BUILDINGS, LIGHTING OR ELECTRICAL DESIGNS.

Permit Number

Zoning Administrator

Date

Contractor or Person Constructing and Erecting Sign: _____

NOTE: The contractor/erecator of the sign must have on file with the City, a Certificate of Public Liability and Property Damage Insurance, or Bond, in a sum not less than \$100,000 dollars for injury to more than one person, and \$100,000 dollars for property damage to indemnify and save the sign hanger and the City harmless from all suits and actions for damages of every description brought or claimed against the sign hanger and/or City.

I hereby comply with the provisions of the City of Charlevoix Sign Ordinance. As the applicant, I hereby certify that the proposed work is authorized by the property owner and that I have been empowered by the owner to make this application as his/her selected agent.

Signature of Applicant _____ Date _____

Signature of Business Owner _____ Date _____
(if different from applicant)

Signature of Property Owner _____ Date _____
(if different than above)